

TUESDAY, SEPTEMBER 14, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session at the Emergency Operation Center located at 160 Island Road, Circleville, Ohio, on Tuesday, September 14, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, Deputy County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from September 7, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 15, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$269,949.50 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 15, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$39,880.30 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-091421-62

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$680.00 to amend the budget for Board of Elections State Fees,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

**120.0000.4213 – Board of Elections State Fees - Auditor
\$680.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Expense Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$680.00 – 120.1141.5901 – Board of Elections State Fees – Auditor

\$4,445.45 – 203.3015.5505 – Road & Bridge Fund Materials – Engineer

\$7,919.08 – 296.1256.5203 – Insurance Misdemeanor Day Reporting – ISP/ Day Reporting

\$25,000.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfers and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$25,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1112.5301 – Countywide Supplies – Commissioners

**\$500,000.00 – 251.6229.5520 – Project Expenses -CDBG 2020 – Planning & Development
TO**

251.6228.5520 – Project Expenses – CDBG 2019 – Planning & Development

**\$4,000.00 – 101.2083.5430 – Training – Sheriff
TO**

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101.2083.5403 – Travel Expenses - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick attended the LEPC Exercise Meeting September 7th, Health Dept Operations Update September 8th and Pickaway County Health Collaborative Quarterly Meeting September 9th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick will be attending the MARCS Radio Meeting and LEPC Box 65 Meeting September 14th and Fire Chiefs Meeting September 15th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Continuing Countywide Vaccinations – Ages 12+ walk-in. Mr. Flick will be attending the Healthcare Coalition Meeting and SRT / Drone Training September 21st, S.O. Bodycam/Taser Training at EOC September 21st- September 22nd, Monthly Communications Training September 22nd and HAZMAT Legal Authorities Review September 24th.

In the Matter of
Report given by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director:

- Mr. Adkins and Mark were in and able to get the Sheriff's Office onto fiber and still working on switches.
- Created a Court SS ID that the attorneys can use instead of the public access.
- Mr. Adkins did a walk-thru with Horizon for Fiber installation.
- Installed phones for Parks District and added two additional lines. Mr. Adkins asked about the 4th District Court of Appeals phone lines, if they need to be added to our new phone systems and if so, phone will need to be purchased. Mr. Adkins will speak with their office.
- Mr. Adkins reported body cameras are connected to the network and ready to go.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, and one unemployment claim filed for the week.
- Mr. Rogols reported there are no current listings on Govedeals.com.
- Mr. Rogols reported that the surveillance camera projects existing server racks are complete and are the last IPS project.

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- Mr. Rogols reported that the Full-time custodial has no applicants. There were seven new hire packets handed out and two turned in.
- Mr. Rogols presented that the requested information from Franklin County has surpassed the deadline of Friday, July 30th still with no response. Wilson Partners phone conference with Franklin County, additional contacts with Ohio Health.
- Mr. Rogols attended the Franklin County Cooperative JBC meeting Thursday virtually. New rates for 2022 plus open enrollment changes.
- ThriveOn Flu Vaccination Event that was scheduled for Friday, September 10th, had approximately fifty employees participated.
- Mr. Rogols reported that the Dog Shelter’s new dog tag system will go live October 4, 2021. The Dog Shelter will be partnering with Haven house with a program to help with dog s of individuals that are utilizing the Haven House Center.
- The Commissioners’ Porch Project has been inspected and complete. Front door has been re-opened to the public. Commissioners’ meetings can be moved back to the Office.
- Mr. Rogols received a contract renewal from Tool & Associates for 2022. There were mistakes and omissions found and Toole and Associates was contacted for clarifications. No increase from the 2021 contract. Mr. Rogols presented a new re-cap of municipal and township fees. Discussion related to township contracts and application for commercial plan approval.
- Mr. Rogols received an email from Caleb Cox regarding roofing contractor issues. The Building Department is handling on going rewrite of penalties and hearing process.
- The new postage machine from Neopost will be delivered to the Commissioners’ Office sometime this week.
- Mr. Rogols has scheduled all participants/ organizations for Pumpkin Show Parking.
- Mr. Rogols has contract negotiation meeting Thursday at the Sheriff’s Office for jail personnel.
- Mr. Rogols discussed federal mandate and survey results.

**In the Matter of
Report Provided by Sheriff Hafey and Lt. Jimmy Brown:**

The following is a summary of the report provided by Sheriff Hafey and Lt. Jimmy Brown:

- Sheriff Hafey reported that two new dispatchers were hired, and they are currently up to staff.
- Deputy Gary Barrowman will be retiring, and Sheriff Hafey requested permission to transfer firearm registration to Deputy Barrowman upon retirement.
- Sheriff Hafey reported there was one employee and two inmates that tested positive for COVID. The individuals have been put on quarantine. He requested to purchase ionized sprayers to utilize to spray disinfectant at the Sheriff’s Office.

**In the Matter of
Engineers Highway Department Parcel:**

Chris Mullins, County Engineer, met with the Commissioners to discuss an Engineer Department parcel. A parcel has come up for sale by owner that the county may have interest in. Mr. Mullins will gather additional information to present.

**In the Matter of
Pumpkin Show Parking Schedule:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following schedule for Pumpkin Show Parking at the Service Center:

Tuesday	
8:00 a.m. – 2:00 p.m.	2:00 p.m. – 8:00 p.m.
None	D.A.R.E. – Pete Bowers (PCSO)
Wednesday	
8:00 a.m. – 2:00 p.m.	2:00 p.m. – 8:00 p.m.
C.E.R.T. – Karen Knisley	Partners for Paws – Robin Ash
Thursday	

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8:00 a.m. – 2:00 p.m.	2:00 p.m. – 8:00 p.m.
Pickaway SWCD – Tawn Seimer	CASA – Cindy Ramey
Friday	
8:00 a.m. – 2:00 p.m.	2:00 p.m. – 8:00 p.m.
JFS – Joy Ewing	Haven House – Lisa Johnson
Saturday	
8:00 a.m. – 2:00 p.m.	2:00 p.m. – 8:00 p.m.
Dash Rescue – Danielle Tourtellot	DD- Special Olympics – Heather Foll

The upper parking lot will be available for all day parking. The lower lot will become available for parking starting at 5:00 p.m. Tuesday through Friday and available for all day parking Saturday. The fee for parking is \$10.00 per car, per entry.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Community Development Block Grant
Village of New Holland Critical Infrastructure
Neighborhood Revitalization Project:**

The Board of Pickaway County Commissioners held a bid opening for the Community Development Block Grant, Village of New Holland Critical Infrastructure, Neighborhood Revitalization Project. In attendance were Commissioner Jay Wippel, Commissioner Harold Henson, Commissioner Gary Scherer, Marc Rogols, Deputy County Administrator, Angela Karr, Clerk, Tim McGinnis, Planning and Development and Hannah Diewald, CDC of Ohio. No bids were submitted, and the project will be re-bid for spring construction. Due to high material cost and COVID, contractors are behind on past projects.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 11, 2021.

A total of \$380 was reported being collected as follows: \$150 in adoptions; \$75 in dog license; \$30 in dog license late penalty; \$75 in redemptions and \$50 in private donations.

Three (3) stray dog was processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk